



Our packages for your conference (starting from 6 persons)
Prices 2018

Conference package I (without accommodation)

- Conference room including 1 overhead projector, 1 screen, 1 flipchart und 1 pin board
- Coffee break during the morning with coffee, tea, biscuits, fruit and yogurt
- 3 – course choice lunch menu or lunch buffet
- 1 water 0.25l or soft drink 0.2l included with the lunch
- Coffee break in the afternoon with coffee, tea, fresh fruits and cake
- 2 conference drinks (water 0.25l, soft drink 0.2l)

per person € 45.00

Half board-package (including accommodation)

- Conference room including 1 overhead projector, 1 screen, 1 flipchart und 1 pin board
- Coffee break during the morning with coffee, tea, biscuits, fruit and yogurt
- 3 – course choice lunch menu or lunch buffet
- 1 water 0.25l or soft drink 0.2l included with the lunch
- Coffee break in the afternoon with coffee, tea, fresh fruits and cake
- 2 conference drinks (water 0.25l, soft drink 0.2l)
- Single room including breakfast

per person € 121.00

- Double room including breakfast

per person € 99.00

Full board-package (including accommodation)

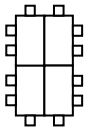
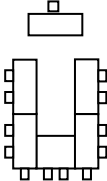
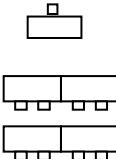
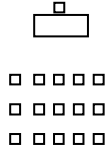
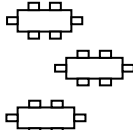
- Conference room including 1 overhead projector, 1 screen, 1 flipchart und 1 pin board
- Coffee break during the morning with coffee, tea, biscuits, fruit and yogurt
- 2 – course choice lunch menu or lunch buffet
- 1 water 0.25l or soft drink 0.2l included with the lunch
- Coffee break in the afternoon with coffee, tea, fresh fruits and cake
- 2 conference drinks (water 0.25l, soft drink 0.2l)
- 3 – course choice dinner menu or dinner buffet
- Single room including breakfast

per person € 131.00

- Double room including breakfast

per person € 109.00

Conference and banqueting rooms at the “Waldhotel Nachtigall”

Rooms	qm	Board-room style	U-shape	Classroom style	Theatre style	Banquet style	Room-charge per day
							
Alme	57	22	18	24	40	30	82 €
Lippe	71	26	22	30	50	40	102 €
Alme & Lippe	130	38	36	48	88	72	184 €
Pader	68	26	20	24	45	50	87 €
Teutoburg	80	24	18	16	36	24	60 €
Amsel	27	16	10	8	20	16	36 €
Drossel	37	16	16	12	24	16	49 €
Festsaal I	170	60	38	92	126	140	270 €
Festsaal II	270	80	62	170	240	260	405 €
Festsaal III	400				400	330	600 €

The purely booking of the rooms without any conference-package or a guaranteed volume of sales of at least 25,00 € per person is only possible on a case-by-case basis.

The room charges are for additional breakout rooms and per day and room.
 The requested conference technology will be charged according to our conference technology price-list.

The individual room charge does not apply for the main meeting room booked with one of our conference-packages with at least 6 participants.



Technical Equipment

Screen	€ 10.-- / Day
Overhead projector (including 1 screen)	€ 10.-- / Day
Pin board	€ 5.-- / piece
Flipchart	€ 5.-- / piece
Video recorder VHS / DVD Player	€ 15.-- / Day
TV	€ 15.-- / Day
Slide projector (including 1 screen)	€ 5.-- / Day
LCD projector (including 1 screen)	€ 40.-- / Day
Speakers (for LCD projector, Laptop)	€ 20.-- / Day
Presenters case	€ 10.-- / Day
Wireless hand microphone	€ 55.-- / Day
Microphone	€ 25.-- / Day
Lectern	free of charge
Telephone and Fax	€ 0.30 / Unit
Copy DIN-A4	€ 0.20 / piece
Copy DIN-A4 foil	€ 0.60 / piece
Copy DIN-A3	€ 0.35 / piece
Overhead foil	€ 0.50 / piece
Presenters cards	€ 4.00 / 100 pieces



Enquiry Form

For your function or banquet we kindly ask you for the following information:

Address

Company/Organizer: _____

Contact person: _____

Street: _____

Post code/Town: _____

Telephone: _____ Fax: _____

E-Mail: _____

Event

Event from: _____ until: _____

Type of Event: _____

Participants: _____

Rooms from: _____ until: _____

Number of rooms single room: _____ double room: _____

Conference / function rooms

Quantity: _____ Participants per room: _____

Occupied from _____ time: _____

Occupied until _____ time: _____

Special requirements: _____

Set up style

- Boardroom Theatre Class room
 U-Shape Banquet

Technical Equipment

Standard Technical Equipment	Additional Equipment	Rental fee
<input type="checkbox"/> Overhead projector	<input type="checkbox"/> LCD projector	€ 40.-- per day
<input type="checkbox"/> Screen	<input type="checkbox"/> Presenters case	€ 10.-- per day
<input type="checkbox"/> Flipchart	<input type="checkbox"/> Video recorder	€ 15.-- per day
<input type="checkbox"/> Pin board	<input type="checkbox"/> TV	€ 15.-- per day

Please send the form back to:

Waldhotel Nactigall GmbH & Co.KG
Hatzfelderstraße 45
33104 Paderborn

Tel. 05254/80535-0
Fax 05254/80535-144
E-Mail: Rezeption@waldhotel-nactigall.de
Internet: waldhotel-nactigall.de



Conference beverages

Yes No

Water 0,25l

Soft drinks 0,2l

Please have the conference drinks ready:

in the conference room on the table

in the conference room on an extra table

in front of the conference room

Special requirements: _____

Coffee breaks

The coffee breaks will be held

Yes No

in front of the conference room

in the conference room on an extra table

on the terrace

Special requirements: _____

Invoice

	Direct-pay	Invoice
Conference package	<input type="checkbox"/>	<input type="checkbox"/>
Accommodation	<input type="checkbox"/>	<input type="checkbox"/>
Breakfast	<input type="checkbox"/>	<input type="checkbox"/>
Refreshments with the meals	<input type="checkbox"/>	<input type="checkbox"/>
Extra beverages	<input type="checkbox"/>	<input type="checkbox"/>
Conference drinks	<input type="checkbox"/>	<input type="checkbox"/>
Coffee breaks	<input type="checkbox"/>	<input type="checkbox"/>
Room charges	<input type="checkbox"/>	<input type="checkbox"/>
Technical equipment	<input type="checkbox"/>	<input type="checkbox"/>
Extras (Telephone, minibar, etc.)	<input type="checkbox"/>	<input type="checkbox"/>

Address for the invoice

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Conference / Function schedule

Contact person at location: _____

1. Day Date: _____

Time

_____ Conference start

_____ Coffee break

_____ Lunch

_____ Coffee break

_____ Conference end

_____ Dinner

2. Day Date: _____

Time

_____ Conference start

_____ Coffee break

_____ Lunch

_____ Coffee break

_____ Conference end

_____ Dinner

3 Day Date: _____

Time

_____ Conference start

_____ Coffee break

_____ Lunch

_____ Coffee break

_____ Conference end

_____ Dinner

4. Day Date: _____

Time

_____ Conference start

_____ Coffee break

_____ Lunch

_____ Coffee break

_____ Conference end

_____ Dinner

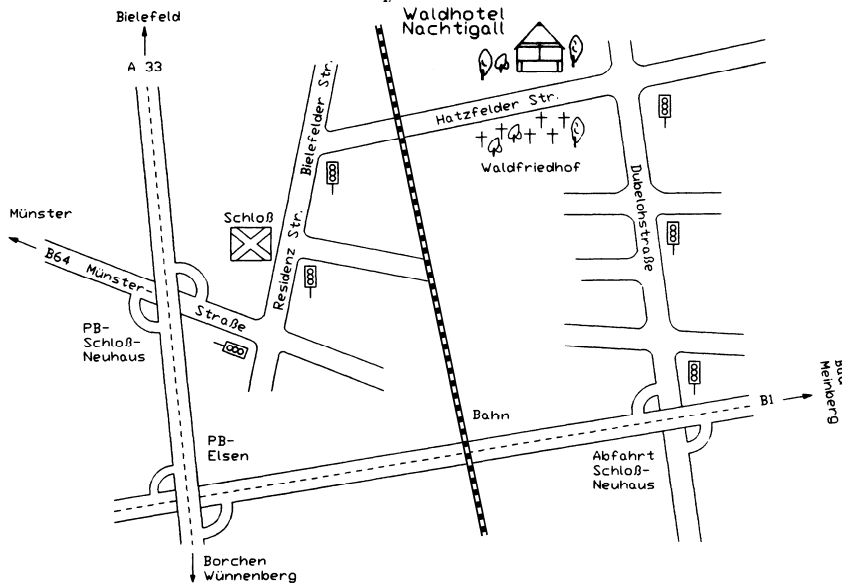
Special requirements: _____

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★ ★ ★ ★
WALDHOTEL
Nachtigall
RESTAURANT

How you can find us!



Bahnhof Paderborn-Schloß Neuhaus 150 m vom Hotel entfernt.

Bushaltestelle 50 m vom Hotel entfernt.

From direction Ruhrgebiet / Netherlands

From Dortmund about the A44 in the direction Kassel up to the interchange Wünneberg-Haaren, further about the A33 up to junction Schloss Neuhaus.

From northern direction

From Bremen, Münster A1 to interchange Dortmund / Unna, then further like the description direction Ruhrgebiet.

From Hamburg, Hannover A2 up to interchange Bielefeld, further on the A33 to the direction Paderborn up to junction Schloss Neuhaus.

From direction Berlin / Magdeburg

The A2 direction Hannover up to interchange Bielefeld, further on the A33 direction Paderborn up to junction Schloss Neuhaus.

From direction Dresden/Chemnitz

A4 direction Frankfurt, at the Kirchheimer interchange further on the A7 to the direction Kassel, at the interchange Kassel on the A44 to the direction of Dortmund up to interchange Wünneberg-Haaren, further on the A33 to the direction Paderborn up to junction Schloss Neuhaus.

A 33, junction Schloss Neuhaus

Münsterstraße, at the third traffic lights turn left into Residenzstraße, carry on straight to the town centre. Turn right into Hatzfelder Straße. There you will find the Waldhotel Nachtigall Hatzfelder Straße 45 (approx. 1.5 km away from the motorway junction)

Airport

From the Airport Paderborn-Lippstadt approx. 20 km. Bus connections to the central train station Paderborn are available.

Train station

Train station Paderborn-Schloß Neuhaus approx. 150 m to hotel.

Public transport

Starting from Paderborn Hauptbahnhof (main train station) with the bus number 11 up to bus stop Dubelohstraße. Bus stops approx. 50 m from hotel away.

Parking: 120 parking spaces on-site – free of charge